

**Eager Free Library
Board of Trustees Meeting
Meeting Minutes: January 28, 2025**

1. Call to Order

Eloise Eager called the meeting to order at 5:00PM.

2. Roll Call

Trustees Present: Eloise Eager, Idalia Winger, Brian Smith (via phone) Gwen Clendenning, Ben Ladick, and Jonathan Hollingsworth

Also Present: Library Director Bronna Lehmann

Absent: Lindsay Reese (caregiving for friend in hospice)

3. Approval of Agenda

Ladick motioned to approve as presented. Hollingsworth seconded. Unanimously approved.

4. Civility Reminder

Reminder from Eager to be respectful during meetings.

5. Public Comment

None.

6. Motion to Waive the reading of the minutes of the December 17, 2024 meeting and the January 9, 2025 meeting and approve them as printed.

Winger moved to waive the reading and approve the meeting minutes. Ladick seconded. Motion carried unanimously.

7. Library Director's Report

Lehmann gave the report. Various items including: Working on summer programming. Another grant for masterclasses. New language training program, Mango, to be used. New URL available: eagerfreelibrary.org. Prairie Lakes Library System has coordinated a successful mailing campaign; planning on another. Public works has done water fountain and light bulb maintenance. HVAC work will be done in the spring (previously too cold). Another meeting schedule with Destree for upcoming projects.

8. Financial

Audit and approval of December check register

Clendenning motioned to approve the check register, Winger seconded. Roll call: unanimously approved.

Review of 2024 budget status

Report is not yet complete.

Library Treasurer's Report:

Clendenning reported: \$194,452.17 in two accounts. Five donations. No major withdrawals other than checks to the city.

9. Old business

- a. Update and possible action regarding Destree recommended immediate maintenance and repair items

A few projects to be started in April.

Decision to make about how to handle the radiator pipe leak in the conference room.

Continued progress.

- b. Update and discussion regarding Library Employee Handbook update
Lehmann provided an overview of the differences between the City and Library Handbooks.

We intend to move toward a single handbook for both city and library employees. With changes that incorporate the library's authorities and benefits to parttime employees.

We intend in the next one or two years to create a subcommittee to put a wage study together for library employees.

10. New business:

- a. Discussion and possible action to approve transfer of funds to City to reimburse payment for Destree maintenance and repair project items.

Ladick motions to reimburse the city \$20,980 for the six NAMI and Destree invoices. Clendenning seconds. Roll call: unanimously approved.

12. Adjourn:

Clendenning motioned to adjourn. Smith seconded. Motion carried. Meeting adjourned at 5:56pm.

Next Meeting: February 24, 2025, 5:00pm

Minutes by: Jonathan Hollingsworth

Note: These minutes are not official until approved by the Board at a meeting called and noticed for that purpose.