

Eager Free Public Library Board of Trustees Meeting
Tuesday, October 22, 2024 | 5:00 p.m.
At Eager Free Public Library, 39 W. Main St., Evansville, WI 53536

MINUTES

1. Call to Order
Brian Smith called the meeting to order at 5:02PM.
2. Roll Call
Trustees Present: Gwen Clendenning, Lindsay Reese, Ben Ladick, and Jonathan Hollingsworth
Also Present: Library Director Bronna Lehmann
Absent: Eloise Eager, Idalia Winger
3. Approval of Agenda
Ladick motioned to approve as presented. Clendenning seconded. Unanimously approved
4. Civility Reminder
Reminder from Smith to be civilly during meetings.
5. Public Comment
None.
6. Motion to Waive the reading of the minutes of the September 24, 2024, meeting and approve them as printed
Ladick moved to waive the reading and approve the meeting minutes with noted revisions. Hollingsworth seconded. Motion carried unanimously.
7. Library Director's Report
Lehman highlighted a few recent events and occurrences. A new library clerk has been hired. Building maintenance continues to be a priority. Automatic doors were not working properly—have now been serviced.
8. Financial
 - a. Audit and approval of September check register
Clendenning motioned to approve check register, Reese seconded. Roll call: unanimously approved.
 - b. Review of 2024 budget status
We have about \$40,000 that will not be spent from this year's budget line items. Our current fund balance is about two months of operating costs.
 - c. Library Treasurer's report

Clendenning gave the Treasurer's Report: Made our first payment to the city from the Destree expenses. The balance in our two accounts is a total of \$201,216. Hollingsworth motioned to approve the report, Ladick seconded. Roll call: unanimously approved.

9. Old Business

- a. Discussion and possible motion regarding 2025 budget
We directed the Library Director to increase the Maintenance and Repair line in the budget draft an additional \$10,000 that will be directed to come from the fund balance.
- b. Update regarding lower level water damage cleanup and repair
Epoxy applied, no leaks, and finishing soon.
- c. Update regarding Destree recommended immediate maintenance and repair items
Paperwork for door replacement going to historic preservation. Destree is moving on to next steps for next and indoor problems. Things are moving along well.
 - i. Renaissance Roofing proposal for clay tile roof and vestibule repairs
No quote yet from Renaissance Roofing. Attic is in good shape, and Renaissance Roofing has provided other recommendations.
 - ii. Proposal to extend south downspouts under sidewalk
No update.
- d. Discussion regarding Sun Mechanical release of HVAC information
NAMI was able to get one boiler running, the other is still not functional—access requires a login that Sun Mechanical has not provided to us.

10. New Business

- a. Discussion and possible action to approve transfer of funds to City to reimburse payment for September Destree maintenance and repair project items
Ladick motions that we approve these funds.
Reese seconds. Roll call: unanimously approved.
- b. Plan for library director performance evaluation
Each board member will talk directly with one employee in an effort for a more complete evaluation. Jonathan will provide set questions. And also questions for the board to personally answer about our Director. We will plan to give these to the employees before the conversation. This is planned to be done before our next meeting.
- c. Review and prioritization/approval of building maintenance and repair costs
We will continue to proceed in repairing what is broken.
- d. Discussion and possible action to approve NAMI quote for boiler and pump repairs
Ladick motions that we accept

Reese seconds. Roll call: unanimously approved.

11. Adjourn

Hollingsworth motioned to adjourn. Ladick seconded. Motion carried. Meeting adjourned at 6:03pm.

Next Meeting: November 26, 2024, 5:00pm

Minutes by: Jonathan Hollingsworth

Note: These minutes are not official until approved by the Board at a meeting called and noticed for that purpose.