

Eager Free Public Library
Board of Trustees Meeting
Meeting Minutes from February 27, 2024

1. Call to Order

Jonathan Hollingsworth called the meeting to order at 5:00 p.m. Trustees present: Gwen Clendenning, Idalia Winger, Jonathan Hollingsworth, Lindsay Reese,
Also present: Library Director Bronna Lehmann, Kris Thome and Beth Amatto from EFPL Friends.

2. Approval of January Meeting Minutes

Hollingsworth moved to approve the minutes of the January meeting; Reese seconded the motion. Motion carried.

3. Public Comment

Kris Thome from EFPL mentioned she loves the library.

4. February Bills

Hollingsworth moved to approve the bills as presented; Reese seconded the motion. After discussion and explanation of expenses by Lehmann, a roll call was taken. Ayes— Clendenning, Reese, Winger, Hollingsworth. Motion carried.

5. Friends of the Library Report

Beth Amato gave a report about funding, recent events, and upcoming events. Invitation was made to join EFPL Friends board meetings every 3rd Tuesday of each month at 5:00 pm. Recognition was given of Brian Fick's support. Thome and Amato left the meeting after giving their report.

6. Library Director's Report

Lehmann provided the Board with the "February Report". Explained the decrease in January year-to-year programming numbers as due to weather, cancellations and services being down. There was discussion about the approval of posting flyers in the library. Those present agreed to approve the display of flyers related to the tornado damages for now. Further discussion is needed when other trustees are present. Prairie Lakes System Director Steve Ohs has offered to provide a trustee training session for the Board. Lehmann is to look into scheduling.

7. Treasurer's Report

Clendenning gave an update on our current accounts. She provided the board with the 2023 annual summary.

8. Old Business

Lehmann gave an update on HVAC boiler inspection/repair and water heater repair. A restroom sink crack is temporarily repaired with caulk. The sink will need to be replaced.

9. New Business

- Lehmann explained the DPI Annual Report section by section. A motion was made by Hollingsworth to approve the 2023 annual report and authorize the Treasurer to sign it in the absence of the President and Vice President. Reese seconded the motion. The motion was carried.
- Cintas is open to making adjustments to the monthly agreement before the contract expires in a year.
- Ongoing concerns from the City Administrator and Finance Director about bill payment procedures. Lehmann will have proposed changes to the process at our next meeting.
- The City Employee Handbook was updated January 1, 2024. Discussion followed about how to update the Library version.
- A motion was made by Hollingsworth to permanently change the meeting time to 5:00 p.m. if no absent trustee objected. Lehmann was to confirm that the 5pm time worked for all trustees. Reese seconded the motion. Motion carried.

10. Adjourn

Hollingsworth moved to adjourn the meeting; Winger and Clendenning seconded the motion. Motion carried. Meeting adjourned at 6:35 p.m.

Next meeting: March 26, 2024

Minutes by: Trustee Winger

Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.