Eager Free Library
Board of Trustees Meeting
Meeting Minutes: June 25, 2024

1. Call to Order
Brian Smith called the meeting to order at 5:00PM.

2. Roll Call
Trustees Present: Idalia Winger, Brian Smith, Lindsay Reese, Ben Ladick, Jonathan Hollingsworth, and Gwen Clendenning (arrived mid-meeting)
Also Present: Library Director Bronna Lehmann
Absent: Eloise Eager

3. Approval of Agenda
Ladick motioned to approve as presented. Reese seconded. Unanimously approved

4. Civility Reminder
Reminder from Smtih to remain civil during meetings—a standard reminder; not a response to incivility.

5. Public Comment
None

6. Approval of May meeting minutes
Ladick moved to waive the reading and approve the May meeting minutes and Reese seconded. Motion carried unanimously.

7. Library Director's Report
Clarification that the circulation statistics previously including electronic items as well. Lehmann updated last year to reflect just physical items, determining about a 5% decline. We have an HVAC control panel issue that will be fixed in order to have proper air flow in some lower level rooms.

8. Financial
Audit and approval of May check register. Ladick moved to approve the register; seconded by Winger. Motion carried unanimously by roll call from all trustees present. Review of 2024 budget status and 2025 budget planning. The city's shortfall will impact the library, to receiving less money in 2025.

Clendenning gave the Treasurer's Report: The balance in our two accounts is a total of $54,773 and we have received a few donations. Ladick motioned to approve the report, Clendenning seconded. Motion carried unanimously.

9. Old business

Public Posting and Distribution of Information Policy: Winger motioned to approve as presented with the change noted. Ladick seconded. Motion carried unanimously.

Lehmann provided an overview of the study conducted by Destree Design Architects for maintenance and repair of the library building.

10. New business:

Ladick made a motion to approve endowment fund agreement with the Community Foundation of Southern Wisconsin. Reese seconded. Motion carried unanimously.

Ladick motioned to approve a credit card with a $500 limit for Library Director for purchases from donation funds. Winger seconded. Discussion. Clendenning amended the motion that we approve credit card with a $1000 limit for Library Director for purchases from donation funds. Smith seconded. Roll call: motion carried unanimously.

Hollingsworth motioned to discontinue our subscriptions to QuickBooks and Donor Tools. Ladick seconded. Motion carried unanimously.

11. Adjourn:

Ladick motioned to adjourn. Clendenning seconded. Motion carried. Meeting adjourned at 6:27pm.

Next Meeting: July 23, 2024, 5:00pm
Minutes by: Jonathan Hollingsworth

Note: These minutes are not official until approved by the Board at a meeting called and noticed for that purpose.