

**Eager Free Library
Board of Trustees Meeting
Meeting Minutes: August 27, 2024**

1. Call to Order

Eloise Eager called the meeting to order at 4:01PM.

2. Roll Call

Trustees Present: Eloise Eager, Idalia Winger, Lindsay Reese, Ben Ladick (departed mid-meeting, at the start of “Old Business”), Jonathan Hollingsworth, and Gwen Clendenning

Also Present: Library Director Bronna Lehmann, Beth Amato

Absent: Brian Smith

3. Approval of Agenda

Ladick motioned to approve as presented. Winger seconded. Unanimously approved

4. Civility Reminder

Reminder from Eager to be respectful during meetings.

5. Public Comment

None.

6. Motion to Waive the reading of the minutes of the July 23, 2024 and August 6, 2024 meetings and approve them as printed.

Winger moved to waive the reading and approve the two meeting minutes. Ladick seconded. Motion carried unanimously.

7. Friends of the Library Report

Beth Amato shared this report. The Friends are encouraged by the success of recent fundraisers and funding of summer library programming. Asked for suggestions for new board members.

8. Library Director's Report

Lehman shared an overview of summer and fall programming, new hire, and various maintenance issues and repairs.

9. Financial

Audit and approval of July check register

Ladick motioned to approve check register, Reese seconded. Roll call: unanimously approved.

2024 budget status was reviewed.

Library Treasurer's Report:

Clendenning gave the report. \$50,514.35 in the two accounts. \$400 transferred from savings into checking. Lehmann now has a credit card for this.

10. Old business

Some discussion regarding the 2025 budget.

Update regarding lower level water damage cleanup and repair.

The crack will be evaluated in mid-September, then filled, then wall repaired. Exterior issues are being evaluated by the city engineer.

Update and possible action regarding Destree recommended immediate maintenance and repair items.

Clendenning motioned to approve NAMI moving the ductwork at a cost of not to exceed \$5800. Winger seconded. Roll Call: Unanimously approved.

10. New business:

Discussion regarding NAMI proposal for HVAC drain valve. Lehmann will have this work done.

Discussion and possible action regarding approval and payment procedure for planned maintenance and repair projects

Approval of these Destree-related quotes will occur at a library meeting. Capital expenditures will be approved by the board and the city will be reimbursed by withdrawal from the library investment account for Destree-project-related invoices. If work needs to be done (and money spent) quickly or the scope changed, Eager and Lehmann will make these decisions. These items will be paid in the same pattern as current invoices. The city treasurer will set up accounts in our fund and their capital fund for the money to move through so it can be tracked well. Hollingsworth motioned that we follow this stated plan. Reese seconded. Unanimously approved.

Discussion and possible action regarding Revistas periodical renewal.

Hollingsworth motioned that we approve the renewal of 47 magazines and newspapers with a cost not to exceed \$3200. Clendenning seconded. Unanimously approved.

11. Adjourn:

Hollingsworth motioned to adjourn. Winger seconded. Motion carried. Meeting adjourned at 5:21pm.

Next Meeting: September 24, 2024, 5:00pm

Minutes by: Jonathan Hollingsworth

Note: These minutes are not official until approved by the Board at a meeting called and noticed for that purpose.