

**Eager Free Library
Board of Trustees Meeting
Meeting Minutes: July 22, 2025**

1. Call to Order

Eloise Eager called the meeting to order at 5:00PM.

2. Roll Call

Trustees Present: Gwen Clendenning, Brian Smith (via phone), Jonathan Hollingsworth, Idalia Winger, Laurie Crandall, Ben Ladick

Also Present: Library Director Bronna Lehmann, Patrick Diedrich and Mario Millonzi from Upper 90

3. Approval of Agenda

Ladick motioned to approve as presented. Hollingsworth seconded. Unanimously approved.

4. Civility Reminder

Reminder from Eager to be civil during meetings.

5. Public Comment

6. Motion to Waive the reading of the minutes of the June 24, 2025 meeting and approve them as printed.

Ladick moved to waive the reading and approve the meeting minutes with clarification on 10.A. Crandall seconded. Motion carried unanimously.

7. Library Director's Report

Lehmann shared newsletter, programming, financial (including Endowment Fund), and staffing updates.

8. Financial

Audit and approval of June check register

Hollingsworth motioned to approve the June check register. Ladick seconded. Roll call: unanimously approved.

Review of 2025 budget status: Continuing well.

Library Treasurer's Report: Clendenning reported \$167,264.20 in the two accounts. Two donations: \$656.25.

9. Old business

- A. Update and possible action regarding Destree recommended immediate maintenance and repair items
 - a. West door replacement
 - Should be installed by early fall

- b. Conference room / multi-purpose room wall damage
 - Continuing to wait
- c. South side sidewalk / drainage work
 - City engineer will visit this week to discuss plan
- d. Destree architect consulting expenses
 - Still within approved budget
- B. Update and possible action regarding hail damage repair projects
 - a. Clay tile roof replacement with north and west entrance roof replacements
 - b. Gutter installation
 - Yes, pursue gutters, but look into more economical options than copper.
 - c. Flat roof replacement
 - Still waiting
 - d. NAMI RTU insulation repair
 - Ladick motioned to approve the NAMI proposal for \$3960 for roof insulation and cladding repair. Winger seconded. Roll Call: Unanimously approved.
 - e. Destree consulting costs for hail damage repairs
 - Will be presented to the insurance adjuster

10. New business:

- A. Presentation by Upper 90 regarding proposed projects from energy audit
Upper 90 Energy Audit
 - Mario Millonzi and Patrick Diedrich from Upper 90 shared about their energy audit of our building (as a part of the municipal buildings in Evansville). Three opportunities were identified and the scope was discussed.
 - o Building Envelope Improvements
 - City of Evansville has applied for a grant that will cover this cost if received (should know of grant acceptance by Nov 2025)
 - o HVAC Upgrade – original design of the 2020 project was sufficient but not completed properly. This would complete that and provide greater control over HVAC system.
 - Next step – proposal for our approval, with schedule, contractors scheduled. We will pursue this next step.
 - o Solar Installation – Federal tax credit/rebate is currently in place through 2027 would cut 30%. System would offset approximately 45% of the existing electrical usage. Not likely visible from the road.
 - Decided that now is not the right time
- B. Discussion and possible action to approve Revistas periodical renewal
 - o Winger motioned that we renew our magazines for \$3354.36. Ladick seconded. Roll Call: unanimously approved.
- C. Discussion regarding 2026 budget process
 - a. Lehmann has not yet received the initial budget from the city.
 - b. We anticipate an even tighter budget than last year.
- D. Discussion and possible action to approve transfer of funds to City to reimburse payment for Destree maintenance and repair project items

- No request this month

11. Closed Session: Hollingsworth motioned that the Library Board shall convene in closed session pursuant to section 19.85 (1)(c) of the Wisconsin statutes to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Upon completion, the Library Board will reconvene in open session. Clendenning seconded. Roll Call: unanimously approved. This is at 6:33pm.

12. Reconvene into Open Session: Winger motioned to reconvene into Open Session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session. Hollingsworth seconded. Roll Call: unanimously approved. This was at 7:00pm.

Smith motioned that we deny the request for this leave of absence for the employee. Clendenning seconded. 6 approved, 1 abstention

13. Adjourn:

Crandall motioned to adjourn. Winger seconded. Motion carried. Meeting adjourned at 7:05pm.

Next Meeting: August 26, 2025, 5:00pm

Minutes by: Jonathan Hollingsworth

Note: These minutes are not official until approved by the Board at a meeting called and noticed for that purpose.