Eager Free Library
Board of Trustees Meeting
Meeting Minutes: August 26, 2025

1. Call to Order

Eloise Eager called the meeting to order at 5:00PM.

2. Roll Call

Trustees Present: Gwen Clendenning, Brian Smith, Jonathan Hollingsworth, Laurie Crandall
Absent: Idalia Winger, Ben Ladick
Also Present: Library Director Bronna Lehmann

3. Approval of Agenda

Clendenning motioned to approve as presented. Smith seconded. Unanimously approved.

4. Civility Reminder

Reminder from Eager to be civil during meetings.

5. Public Comment

6. Motion to Waive the reading of the minutes of the July 22, 2025 meeting and approve them as printed.

Smith moved to waive the reading and approve the meeting minutes as printed. Clendenning seconded. Motion carried unanimously.

7. Friends of the Library Report

Written report given by Lehmann. Some details included: summer fundraisers were successful, no winter book sale because several board members will be on medical leave. Also, the Friends have been significant in funding summer programming and they anticipate annual reports to this Library Board rather than quarterly.

8. Library Director's Report

Lehmann reported that the summer programming has concluded and went well. Lehmann shared about various other items, including information about the upcoming Prairie Lakes program to visit libraries. Ongoing book sale coming soon, managed by the Friends of the Library. Building maintenance updates were also included in the report.

9. Financial

Audit and approval of July check register

> Hollingsworth motioned to approve the July check register. Clendenning seconded. Roll call: unanimously approved.

Review of 2025 budget status: Continuing well.

Library Treasurer's Report:

Clendenning reported $162,473.63 in the two accounts. Payment to city of Evansville for reimbursement. No donations.

10. Old business

A. Update and possible action regarding Destree recommended immediate maintenance and repair items
    a. West door replacement
        - Still waiting for installation. Should be stained and installed by the end of Sept.
    b. Conference room / multi-purpose room wall damage
        - Pushed back.
    c. South side sidewalk / drainage work
        - Will be done by a local company and should be able to work on drainage for the west sidewalk as well.
    d. Destree architect consulting expenses
        - Still within originally planned budget

B. Update and possible action regarding hail damage repair projects
    a. Clay tile roof replacement with north and west entrance roof replacements
        - Destree will coordinate the entire roof, rather than flat and clay tile separately. Clay tile should be done in the spring. Small roofs will be done after the main roof.
    b. Gutter installation
        - Options will be presented at the September meeting
    c. Flat roof replacement
        - Three bids with Destree recommendation.
        - Clendenning motioned to approve Destree's recommended bid, IHS Roofing, with upgraded roofing material. Smith seconded. Roll Call: Unanimously approved.
    d. NAMI RTU insulation repair
        - After flat roof installation is completed.
    e. Fence post cap replacements
        - Hollingsworth motioned that we approve American Fence Company to replaced post caps for $2305 as quoted to be paid by insurance. Crandall seconded. Roll call: unanimously approved.
    f. Ornamental Frieze repair
        - Destree is looking for a company to repair this in the fall.
    g. Destree consulting costs for hail damage repairs
        - General overview of costs.

11. New business:

A. Discussion regarding draft 2026 budget. Money is tight and at the same time we will receive more from Rock County.

B. Discussion and possible action regarding Hoopla

Hollingsworth motioned that we cancel our Hoopla subscription at the end of 2025. Clendenning seconded. Unanimously approved.

C. Discussion and possible action regarding EFPL Endowment Funds held at CFSW

   Hollingsworth motioned that we will not have automatic withdrawal from this newly established endowment but rather have it when requested. Crandall seconded. Unanimously approved.

D. Discussion and possible action regarding Upper90 proposal to improve HVAC control hardware and software to improve building energy efficiency

   Hollingsworth motioned that we approve the Upper90 project which is not to exceed $30,600 for controller installation and integration to Building Automation System. Smith seconded. Roll Call: unanimously approved.

E. Discussion and possible action to approve transfer of funds to City to reimburse payment for Destree maintenance and repair project items

   Clendenning motioned to approve transfer of funds to City to reimburse payment for July and August Destree maintenance and repair project invoices of $945. Crandall seconded. Roll Call: unanimously approved.

12. Adjourn:

Hollingsworth motioned to adjourn. Crandall seconded. Motion carried. Meeting adjourned at 6:39pm.

Next Meeting: September 23, 2025, 5:00pm
Minutes by: Jonathan Hollingsworth

Note: These minutes are not official until approved by the Board at a meeting called and noticed for that purpose.