Eager Free Library
Board of Trustees Meeting
Meeting Minutes: September 23, 2025

1. Call to Order
Eloise Eager called the meeting to order at 5:01PM.

2. Roll Call
Trustees Present: Eloise Eager (at 5:35, Eager excused herself and Smith led from this point), Gwen Clendenning, Brian Smith, Jonathan Hollingsworth, Idalia Winger, Laurie Crandall
Absent: Ben Ladick
Also Present: Library Director Bronna Lehmann

3. Approval of Agenda
Smith motioned to approve as presented. Winger seconded. Unanimously approved.

4. Civility Reminder
Reminder from Eager to be civil during meetings.

5. Public Comment
None.

6. Motion to Waive the reading of the minutes of the August 26, 2025 meeting and approve them as printed.
Winger moved to waive the reading and approve the meeting minutes as printed. Clendenning seconded. Motion carried unanimously.

7. Library Director's Report
Lehmann presented her report including updates on programming, staffing, administration, materials, and maintenance.
HVAC maintenance issue:

Hollingsworth motioned that we replace the UCB board and economizer board for the RTU-1 HVAC unit for the quoted amount from NAMI of $8,275 to come from the library's operating budget and authorize the director to approve the proposal. Crandall seconds. Roll Call: unanimously approved.

8. Financial
Audit and approval of August check register

Hollingsworth motioned to approve the August check register. Winger seconded. Roll call: unanimously approved.

Review of 2025 budget status: Continuing well.

Library Treasurer's Report:

Clendenning reported $162,101.90 in the two accounts. Payment to city of Evansville for reimbursement of $945.
Other investments: Smith reported that we have about $225,000 and about $166,000 in each of the two investment accounts (end of August).

9. Old business

A. Update and possible action regarding Destree recommended immediate maintenance and repair items
    a. West door replacement - install in next 2-3 weeks
    b. Conference room / multi-purpose room wall damage – quote will be in soon
    c. South side sidewalk / drainage work – should be done very soon
B. Update and possible action regarding hail damage repair projects
   Lehmann presented a running track of all paid Destree Maintenance and Repair items, to be completed, and all hail damage quoted costs.
    a. Clay tile roof replacement with north and west entrance roof replacements
    b. Flat roof replacement – in process, ordered and should be in 4-6 weeks from now
    c. NAMI RTU insulation repair
    d. Fence post cap replacements
    e. Ornamental Frieze repair
    f. Gutter installation

   Melissa Destree presented options for new gutters/water flow from the roof. After considering the options presented, we have decided not to install gutters. We anticipate considering regrading and landscaping after the roof work in the spring.

10. New business:

A. Discussion regarding draft 2026 budget

B. Discussion and possible action regarding use of various donation monies for collection development
    - We entrust Lehmann to spend the donations following the desires of the donors.

C. Discussion and possible action to approve transfer of funds to City to reimburse payment for Destree maintenance and repair project items
    - None this month.

11. Adjourn:

Clendenning motioned to adjourn. Winger seconded. Motion carried. Meeting adjourned at 6:38pm.

Next Meeting: October 28, 2025, 5:00pm
Minutes by: Jonathan Hollingsworth

Note: These minutes are not official until approved by the Board at a meeting called and noticed for that purpose.