

**Eager Free Library
Board of Trustees Meeting
Meeting Minutes: Dec. 23, 2025**

1. Call to Order

Eloise Eager called the meeting to order at 5:01pm.

2. Roll Call

Trustees Present: Eloise Eager, Brian Smith, Ben Ladick,

Also Present: Library Director Bronna Lehmann

Absent: Jonathan Hollingsworth, Idalia Winger Gwen Clendenning, Laurie Crandall

3. Approval of Agenda

Ladick motioned to approve as presented. Smith seconded. Unanimously approved.

4. Civility Reminder

Reminder from Eager to remain civil during meetings.

5. Public Comment

None.

6. Motion to waive reading of minutes from August meeting and approve as printed

Ladick motioned to approve as presented. Smith seconded. Unanimously approved.

7. Library Director's Report

Lehman shared a preview of some 2026 programming: summer theme, Semiquincentennial of the USA, Child reading and play time. New clerk starts, Rachel Frey, starts 1-6-26.

8. Financial

Audit and approval of Nov check register. Ladick moved to approve the register; seconded by Smith. Motion carried unanimously by roll call from all trustees present.

Lehmann gave a review of 2025 budget status. No outliers. We are at 82% of budget heading into Dec.

Treasurer Report: Clendenning absent so no report.

9. Old business

a. Destree recommended maintenance

- i. West door replacement: Replacement Hardware will be installed in the spring.
- ii. Conf. Room and Multi-Purpose Room: Plasterer to open and close walls for HVAC repair.

MOTION: Authorize Library Director to approve repairs proposal by Tom Joyce and NAMI for walls and HVAC up to \$5000 in total. Made by Ladick and Second by Smith. Vote: Unanimous approval.

b. Hail damage projects

- i. Clay tile roof- no updates
- ii. Flat roof- Winter slow-down. Drone inspection will be scheduled to assess tarp.

10. New business:

a. City reimbursement for repair projects

MOTION: Approve transfer of funds to City to reimburse remainder payment for Destree maintenance and repair project items. At a total of \$15,720 Made by Ladick. Second by Smith. Vote: unanimous approval.

b. Library closure schedule

- i. Adjust holiday closure schedule to add Saturdays on July 4 and December 26. Staff scheduled for those days will receive their regular hours pay.
- ii. 2026 closures including Jan 2, 2027, approved by voice vote.

11. Closed Session

Per 19.85(1)c Wis Statute for personnel performance, pay, promotion related issues. MOTION: by Ladick. Second by Smith. Voice approval.

12. Reconvene into Open Session

Per 19.85(2) Wis Statute to reconvene for discussion/action from closed session. MOTION: by Ladick. Second by Smith. Voice approval.

Personnel feedback from the staff to be sought on a biennial basis. City administrator annually.

13. Adjourn:

Ladick motioned to adjourn. Smith seconded. Motion carried. Meeting adjourned at 6:15pm.

Next Meeting: Jan 27, 2025 at 5:00pm

Minutes by: Brian Smith

Note: These minutes are not official until approved by the Board at a meeting called and noticed for that purpose.