

**Eager Free Library Board of
Trustees Meeting
Minutes: July 28, 2026**

1. Call to Order

Brian Smith called the meeting to order at 5:00PM.

2. Roll Call

Trustees Present: Gwen Clendenning, Laurie Crandall, Brian Smith, Idalia Winger

Absent: Eloise Eager, Jonathan Hollingsworth, Ben Ladick

Also Present: Library Director Bronna Lehmann,

3. Approval of Agenda

Clendenning motioned to approve as presented. Crandall seconded. Unanimously approved.

4. Civility Reminder

Reminder from Smith to be civil during meetings.

5. Public Comment

None.

6. Election of Officers

Clendenning motioned to elect the slate of candidates consisting of Eloise Eager - President, Brian Smith - Vice President, Jonathan Hollingsworth - Secretary, and Gwen Clendenning - Treasurer for an additional two years. Winger seconded. Unanimously approved.

7. Motion to Waive the reading of the minutes of the June 23, 2026 meeting and approve them as printed.

Winger moved to waive the reading and approve the meeting minutes as printed.

Clendenning seconded. Motion carried unanimously.

8. Library Director's Report

Lehmann presented her report: a few weeks left for summer programming, update regarding America's 250th coins, Friends of the Library events (used books sale August 6-8), Storytime is growing, upcoming programming, more state park passes are being purchased, hiring updates (Rebecca hit 5 years, library aide position split between 2 hires), non-fiction weeding project, Trustee Training Week August 10-13, and building maintenance updates.

9. Financial

Audit and approval of June check register

Clendenning motioned to approve the June check register. Winger seconded. Roll call: Unanimously approved.

Review of 2026 budget status:

Budget was reviewed. Still in good order.

Library Treasurer's Report:

Clendenning presented her report including updates going back to May.

10. Old Business

- A. Update and possible action regarding Destree recommended immediate maintenance and repair items
 - a. No update on conference room and multi-purpose room. A lot of what's on the list has been addressed. Think about what the next steps will be.
- B. Update and possible action regarding hail damage repair projects
 - a. Clay tile roof replacement – in process and expected to be done by the end of the first week in August.
- C. Update and possible action regarding PLLS Community Action Grant.
 - a. No update

11. New Business:

- A. Discussion and possible action regarding Weldcorp Mfg proposal for handrail along First Street entrance sidewalk.
 - a. Clendenning motioned that we accept the Weldcorp bid for \$2600 for the First Street handrail to be paid out of the library's donations account. Winger seconded. Roll Call: unanimously approved.
- B. Discussion and possible action regarding updated job descriptions and pay scale.
 - a. Library Clerk job description doesn't reflect the current level of responsibilities. After reviewing DPI position titles, Library Assistant seems to be a better fit. Intent of city wage scale is to have a predictable and fair increase for all. Lehmann can revise job descriptions and bring them back to us to approve. A wage study might be warranted.
- C. Review preliminary 2027 operating and capital budgets.
 - a. Operating Budget is starting about a month early and several drafts are anticipated. Draft one is due to the City Treasurer on August 3rd. Lehmann is working on projections of 2026 spending to see where we have flex if cuts are needed.

12. Adjourn:

Winger motioned to adjourn. Clendenning seconded. Motion carried at 6:10 pm.

Next Meeting: August 25, 2026 5:00pm

Minutes by: Laurie Crandall

Note: These minutes are not official until approved by the Board at a meeting called and noticed for that purpose.